

**Gather necessary documentation to complete FAFSA application**

- Previous year's Tax form and W-2(s)
- All forms of untaxed income, such as: child support, disability, workers compensation, untaxed pension, etc.

**Fill Out Your Free Application for Federal Student Aid**

- **<http://fsaid.ed.gov>**
  - Click on "Enter your (Student's) FSA ID"
  - The first time click on "Create an FSA ID" - if you already have a PIN number you will link to new ID
  - All other times enter your Username and Password
- **[www.fafsa.ed.gov](http://www.fafsa.ed.gov)**
  - Complete your FAFSA application
    - We recommend using the IRS Data Retrieval Tool system to transfer your tax information
- DATC Federal School Code: **015195**
- You will get a confirmation e-mail from the Department of Education in approximately 3 days

**If your FAFSA application shows PELL grant eligibility**

- You will receive an e-mail from DATC in approximately 7-10 days
- After you respond to the DATC e-mail, you will get a document request letter approximately one week later
- You may be required to provide additional documentation

**Visit Financial Aid**

- Bring in requested documentation
- Contact at [FinancialAid@datc.edu](mailto:FinancialAid@datc.edu) or 801-593-2516

**SCHOLARSHIPS****Download Forms**

- Adult Merit Scholarship
- High School Senior Scholarship (Available end of January)
- Bridge Scholarship (Available end of March)
- Application at [www.datc.edu/scholarships](http://www.datc.edu/scholarships)

**Provide Letters & Essay**

Provide one professional reference letter, and your essay

**Fill Out Forms**

Complete the scholarship application

**Bring Forms to Financial Aid**

Adult Merit Scholarship applications are due the 1st Friday of each month.

**Watch for a Letter from Financial Aid**

You will receive confirmation towards the end of the month.

**Office Hours:**

<b>Monday</b>	7:30 am – 6:30 pm
<b>Tuesday</b>	7:30 am – 6:30 pm
<b>Wednesday</b>	7:30 am – 2:30 pm
<b>Thursday</b>	7:30 am – 4:30 pm
<b>Friday</b>	7:30 am – 4:00 pm

**Contact Us:**

801-593-2516  
[www.datc.edu/financialaid](http://www.datc.edu/financialaid)  
[financialaid@datc.edu](mailto:financialaid@datc.edu)